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MEMORANDUM

Date: June 13, 2023
To: All Local Government Entities
From: Local Government Finance
Subject: Published Annual Fiscal Report

NAC 354.561 requires the publication of a summary fiscal report before July 1st of each year. The report is to reflect the total actual revenues and expenditures, the estimated current year revenues and expenditures and the budgeted revenues and expenditures for the general fund. In addition, the local government may publish a summary of any fund it deems to be of special interest to its citizens.

If the local government only has a proprietary fund, it should publish the total operating and non-operating revenues as well as the total operating and non-operating expenses for the actual, estimated current year, and budget year. We have attached a template for use in preparing the report for publication.

After the report has been published, please submit a copy of the Proof of Publication to the Department on or before August 15, 2023. Copies can be submitted by email to your budget analyst shown below.

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If you have any questions, please feel free to contact us.