



STATE OF NEVADA
DEPARTMENT OF TAXATION

Web Site: <https://tax.nv.gov>

1550 College Parkway, Suite 115
Carson City, Nevada 89706-7937
Phone: (775) 684-2000 Fax: (775) 684-2020

RENO OFFICE
4600 Kietzke Lane
Building L, Suite 235
Reno, Nevada 89502
Phone: (775) 687-9999
Fax: (775) 688-1303

BRIAN SANDOVAL
Governor
JAMES DEVOLLD
Chair, Nevada Tax Commission
WILLIAM D. ANDERSON
Executive Director

LAS VEGAS OFFICE
Grant Sawyer Office Building, Suite 1300
555 E. Washington Avenue
Las Vegas, Nevada 89101
Phone: (702) 486-2300 Fax: (702) 486-2373

HENDERSON OFFICE
2550 Paseo Verde Parkway, Suite 180
Henderson, Nevada 89074
Phone: (702) 486-2300
Fax: (702) 486-3377

Marijuana Establishment (ME) Application Score Review Meeting Procedures

The Department of Taxation Marijuana Enforcement Division (MED) requires that all ME applicants who contact the MED may schedule a meeting with Chief Compliance Audit Investigator, Marijuana Program Supervisor or Marijuana Program Manager. Due to the need to verify identity and ensure the confidentiality required by NRS 453A.700 & R092-17 neither phone nor video-conferenced meetings will be supported.

PURPOSE

This document describes the strict adherence that must be followed for ME applicants to view the scoring information.

SCOPE

All ME Applicants

PROCEDURE

- The following staff persons are authorized to coordinate the meeting for the MED: Program Officer 3, Chief Compliance Audit Investigator, Marijuana Program Supervisor, Program Manager 2 or higher. The MED representative will ensure the legitimacy of the company representative to view the scoring information, including but not limited to, making a copy of their identification card.
- During the meeting, the company representative will be provided their average score for each category of their application, and the total overall score. A copy of the ME application will be provided to the company so they can compare the score with the maximum score available for that category.
- The company representative can make notes of the scoring information provided. No photocopies, scan, recordings, or photographs can be made of the information provided.
- MED staff will not discuss nor comment on the scores provided, nor discuss or comment on the MED's review process.
- No information will be provided on any other ME applicant not associated with the company representative.
- The meeting will be scheduled for up to but no longer than 30 minutes.
- A copy of the following documents will be maintained in the establishment hard copy file, and electronically: a copy of the establishment scoring information, copies of ID cards, and a copy of the MS Outlook appointment information.