

CONTRACT REFUNDS

The 2005 Sales and Use Tax Act, as amended by the 2011 Legislative session; effective January 1, 2016 the Sales and Use tax rate for Clark County increased from 8.10% to 8.15% pursuant to NRS Chapter 374.

If you are a contractor or subcontractor and have open contracts entered into before January 1, 2016 you may be entitled to a refund from the increase in sales tax upon approval from our Department.

If you have entered into a contract agreement involving the sale or purchase of tangible personal property used in the performance of a written contract for the construction of an improvement to real property: that was entered into on or before the effective date of the tax; or for which a binding bid was submitted before that date if the bid was afterward accepted, and pursuant to the terms of the contract or bid, the contract price or bid amount may not be adjusted to reflect the imposition of the tax, you may be entitled to a refund for the duration of the contract.

Please complete all forms and submit to:

Nevada Department of Taxation
1550 College Pkwy Rm 115
Carson City, NV 89706

Once your contract is approved, you will be issued a Refund Authorization Letter. Each refund request must be submitted on a separate letter with a copy of the Refund Authorization Letter and a detailed list of materials purchased and sales tax paid or reported attached. You should request your refunds on a monthly/quarterly basis depending on your filing frequency.

Important note:

If you do not request and receive this certification, you are required to pay the full tax rate.



**STATE OF NEVADA
DEPARTMENT OF TAXATION**

Web Site: <http://tax.nv.gov>

1550 College Parkway, Suite 115
Carson City, Nevada 89706-7937
Phone: (775) 684-2000 Fax: (775) 684-2020

RENO OFFICE
4600 Kietzke Lane
Building L, Suite 235
Reno, Nevada 89502
Phone: (775) 687-9999
Fax: (775) 688-1303

BRIAN SANDOVAL
Governor
JAMES DEVOLLD
Chair, Nevada Tax Commission
DEONNE E. CONTINE
Executive Director

LAS VEGAS OFFICE
Grant Sawyer Office Building, Suite 1300
555 E. Washington Avenue
Las Vegas, Nevada 89101
Phone: (702) 486-2300 Fax: (702) 486-2373

HENDERSON OFFICE
2550 Paseo Verde Parkway, Suite 180
Henderson, Nevada 89074
Phone: (702) 486-2300
Fax: (702) 486-3377

CONTRACTOR REFUND LETTER REQUIREMENTS

THE FOLLOWING INFORMATION IS REQUIRED FOR A CONTRACTOR TO RECEIVE A REFUND AUTHORIZATION LETTER

- Complete The CONTRACT SUMMARY FORM with all the information requested for each contract
- A copy of the completed signed contract
- Signature page of each contract must be signed and dated by each party.

Mail all documents to:
Nevada Department of Taxation
Contract Refunds
1550 College Pkwy #115
Carson City NV 89706

If you have questions regarding the requested information, please contact Teresa Cash at 775-684-2127 or Colleen Woll at 775-684-2118.

CONTRACT SUMMARY FORM

NAME

NAME/ADDRESS OF CONTRACTOR (OR SUBCONTRACTOR) REQUESTING REFUND CERTIFICATE:

ADDRESS

NEVADA TAXPAYER IDENTIFICATION NUMBER

CONTACT PERSON & PHONE NUMBER

CONTRACT PARTIES

DATE
CONTRACT
SIGNED or
APPROVED

PROJECT NAME

PROJECT ADDRESS/ LOCATION

DESCRIPTION OF WORK & MATERIALS TO BE
SUPPLIED/FURNISHED/INSTALLED FOR THIS CONTRACT

SAMPLE Contract with construction company, hospital, school district, etc.	SAMPLE Mm/dd/yy	SAMPLE Name of project listed on contract	SAMPLE Physical address (street, city, state)	SAMPLE Will provide materials necessary to fulfill contract terms for...heating...framing...plumbing...millwork...; Furnish & install electrical work...; All materials to complete renovation...remodeling, etc. of...

PLEASE PROVIDE **REQUIRED** CONTRACT SUMMARY INFORMATION (ABOVE). MAKE ADDITIONAL COPIES OF THIS FORM (IF NECESSARY).

SUBMIT WITH OTHER REQUIRED DOCUMENTATION TO :

NEVADA DEPARTMENT OF TAXATION
CONTRACT REFUNDS
1550 COLLEGE PARKWAY #115
CARSON CITY NV 89706