

## **Attention – Immediate Action Required**

The Department of Taxation ran the cancellation job for Cigarette and Other Tobacco Products (OTP) Licenses which were not renewed by submitting the renewal form with the license fee payment. Cancellation notices have gone out in the mail.

Proper tobacco licensing is required for any business to receive, possess, sell, or otherwise dispose of cigarettes and/or OTP in the State of Nevada.

If you did not renew your tobacco license, or if the Department of Taxation did not renew your license due to non-compliance issues, your business is now subject to the seizure of all cigarettes and OTP on-hand, and the issuance of civil penalties for having tobacco products without the proper licensing.

Please send all license inquiries to [taxation-adminMSA@tax.state.nv.us](mailto:taxation-adminMSA@tax.state.nv.us) and one of the Tobacco Enforcement Unit members will respond. You must include the below information:

- a. Name of Corporation or owner's name if Sole Proprietorship.
- b. Taxpayer ID# (TID) and Location # if you have more than one location on a TID.
- c. Current mailing address.
- d. Valid email address to send renewal form and/or renewed license to

**NOTE: Please allow 24-48 hours turnaround time and only submit one request as multiple submissions could cause further delays.**