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MEMORANDUM

Date: June 8, 2017

To: All Nevada Local Government Entities

From: Local Government Finance Section, Division of Local Government Services

Subject: Lobbying Expense Report

This memorandum is written as a reminder that, pursuant to the requirements of NRS 354.59803, you are required to file a detailed report of the funds expended for activities designed to influence the passage or defeat of any legislation before the 2017 Nevada Legislature.

The statute requires this report to be submitted within 30 days following the closure of the legislative session; but **only if** the amount of the total expenditures for your lobbying efforts is in excess of \$6,000.

Please complete and submit the form to your budget analyst within the time frame specified in the NRS. If the session ends on schedule, the report will need to be postmarked by July 5, 2017.

If you should have any questions, please contact the budget analyst for your entity. A complete list is provided below:

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