

## WORKSHOP AGENDA

**Date and Time of Meeting:** November 5, 2015 1:00 p.m.

**Place of Meeting:** Nevada Department of Transportation  
Third Floor Conference Room  
1263 S. Stewart Street  
Carson City, Nevada 89712

**Video Conference To:** Nevada Department of Transportation  
123 East Washington Avenue  
Building D – Materials Lab  
Las Vegas, Nevada 89101

This meeting will also be part of a teleconference. Please call the Department at (775) 684-2100 for the call-in number.

1. OPENING REMARKS
2. PUBLIC COMMENT (See Note 2)  
In consideration of others, who may also wish to provide public comment, please avoid repetition and limit your comments to no more than five (5) minutes.
3. Discussion on behalf of the State Board of Equalization to receive input on proposed language changes to the Nevada Administrative Code Chapter 361. The proposed permanent regulation requires information on appeal forms and agent authorization forms describing the authority of a person to file an appeal or appoint an agent to represent the owner; and provides for a penalty of perjury clause on the written authorization. The proposed regulation amends NAC 361.701, 361.7012 and NAC 361.7018 providing for the information needed to notify the State Board and county boards of equalization regarding representation on behalf of an owner of property and other miscellaneous provisions.
4. PUBLIC COMMENT (See Note 2)  
In consideration of others, who may also wish to provide public comment, please avoid repetition and limit your comments to no more than five (5) minutes.
5. ADJOURNMENT

**NOTE 1:** Items on this agenda may be taken in a different order than listed. Items may be combined for consideration by the Committee on Local Government Finance. Items may be pulled or removed from the agenda at any time.

**NOTE 2:** Public comment may be made on any issue and any discussion of those items; provided that comment will be limited to areas relevant to and within the authority of the Committee on Local Government Finance. No action will be taken on any items raised in the public comment period. At the discretion of the Chairman, public comment may be received prior to action on individual agenda items. Public Comment may not be limited based on viewpoint. Prior to the commencement and conclusion of a contested case or a quasi judicial proceeding that may affect the due process rights of an individual, the Committee may refuse to consider public comment. See NRS 233B.126.

**NOTE 3:** We are pleased to make accommodations for members of the public who are disabled. Please notify the Department of Taxation in writing, at 1550 College Parkway, Carson City, Nevada, 89706 or call (775) 684-2066 prior to the meeting.

**NOTE 4:** Materials and files for items on this agenda are maintained in the offices of the Department of Taxation located in Carson City, Nevada. Requests for copies of materials and files for items on this agenda may be made to:

Terry Rubald, Deputy Executive Director, Department of Taxation, 1550 College Parkway, Carson City, NV 89706

Notice of this meeting was posted in the following Carson City, Nevada location: Department of Taxation 1550 College Parkway; Legislative Building, 401 South Carson Street; and Nevada State Library, 100 Stewart Street

Notice of this meeting was emailed for posting to the following locations: Department of Taxation, 4600 Kietzke Lane, Building L, Suite 235, Reno; Department of Taxation, 2550 Paseo Verde, Suite 180, Henderson; Department of Taxation, 555 E. Washington Street; Las Vegas; Clark County Office, 500 South Grand Central Parkway, Las Vegas. Notice of this meeting was also posted on the Internet through the Department of Taxation website at [www.tax.nv.gov](http://www.tax.nv.gov), on the Legislative website at [www.leg.state.nv.us](http://www.leg.state.nv.us) and on the Department of Administration website at <https://notice.nv.gov/>.