

Minutes of the Committee Meeting
COMMITTEE ON LOCAL GOVERNMENT FINANCE
August 7, 2024, 9:30 a.m.

The meeting was held at the Department of Taxation, 4600 Kietzke Lane, Ste L235, Reno, Nevada and via Zoom.

COMMITTEE MEMBERS PRESENT:

Marvin Leavitt, Chair
Josh Foli
Felicia O'Carroll- Zoom
Marty Johnson - Zoom
Gina Rackley - Zoom
Tom Ciesynski- Zoom
Jeff Cronk - Zoom
Abigail Yacoben-Zoom
Jeffrey Share- Zoom
Jim McIntosh - Zoom

MEMBERS ABSENT:

Paul Johnson

1. ROLL CALL AND OPENING REMARKS.

- Recognition of former Members Jessica Colvin and Mary Walker.
- Introduction of new Member, Jeffrey Share.

Member Paul Johnson was absent, all other members were present.

Chair Leavitt recognized Mary Walker and Jessica Colvin. He noted that he personally appreciated the service of both women, and noted they added considerable knowledge and expertise to the Committee.

Chair Leavitt added Ms. Colvin was replaced by Jeffrey Share.

Member Share noted he looks forward to the opportunity and assisting the Committee.

2. PUBLIC COMMENT. (See Note 2)

Cliff Dobler, Judith Miller, Aaron Katz, and Frank Wright made public comments regarding the mismanagement of Incline Village General Improvement District (IVGID) funds.

Aaron Katz also asked the board to agendaize the IVGID mismanagement matter, or to notify the Washoe County Board of Commissioner's.

Linda Kahrs commented that she believes they need help, but not to the level mentioned today.

Sandra Richards, a resident of Incline Village, commented that there are problems and they need help, but the issues are not to the degree discussed at the meetings in Incline Village by the same people commenting at this meeting today.

3. FOR POSSIBLE ACTION: DISCUSSION AND PRESENTATION BY WASHOE COUNTY SCHOOL DISTRICT REGARDING INVESTMENT PLAN FOR OPEB ASSETS IN ACCORDANCE WITH NAC 287.788 AND 287.790(3)

- (a) REQUESTING A WAIVER OF THE MINIMUM MARKET VALUE OF \$100 MILLION PER NAC 287.790(3) IN ORDER TO INVEST IN TREASURY SECURITIES WITH MATURITIES EXCEEDING 10 YEARS

Mark Mathers appeared on behalf of the Washoe County School District for approval of the investment plan submitted regarding OPEB Trust to invest in longer term U.S. Securities.

Member Yacoben motioned to approve the plan as presented. Member Cronk seconded the motion. Motion passed unanimously.

4. FOR POSSIBLE ACTION: FINANCIAL CONDITION REPORT BY THE LOCAL GOVERNMENT ENTITY; CONSIDERATION AND POSSIBLE ADOPTION OF RECOMMENDATIONS AND ORDER:

(a) Report from Elko County School District regarding the upcoming 2023/2024 Audit

Kellie Grahmann appeared on behalf of the Department of Taxation. Cassandra Stahlke appeared on behalf of the Elko County School District. The audit was completed in April 2024. The School District is committed to ensuring that its audits are completed promptly and are working with taxation and other entities to ensure it has a smooth closeout for any future years.

(b) Update from Topaz Ranch Estates General Improvement District regarding the accounting system and any impact on the upcoming 2023/2024 audit

Ande Thorpe appeared on behalf of the Department of Taxation. Deborah Connors appeared for David Silva on behalf of the Topaz Ranch Estates General Improvement District. The books and records will be ready the week of September 2, 2024. They will proceed with the audit work that week.

(c) Report from Incline Village General Improvement District regarding the outcome of the forensic audit and the upcoming 2023/2024 audit

Ms. Grahmann appeared on behalf of the Department of Taxation. Ray Tulloch; Chair of the Audit Committee and Trustee, Bobby McGee; General Manager and Jennifer Farr of David Farr Certified Public Accountants appeared on behalf of the IVGID.

Chair Leavitt stated to Ray Tulloch that a summary of what they intend to do about the forensic audit needs to be sent to the Department of Taxation.

Mr. McGee stated he believes they can remain on track and have a timely audit this year.

Jennifer Farr stated that on June 24, 2024, she sent an engagement letter to Mr. Tulloch for signature. As of the August 7, 2024 meeting, the signed letter had not been received by their office. Chair Leavitt told Mr. Tulloch to have the engagement letter signed immediately.

Member Ciesynski asked for the bank reconciliations to be provided to the Department of Taxation and the Committee for future review. IVGID will provide the current completed month and the two prior months.

(d) Report from Nye County regarding the upcoming 2023/2024 Audit

Evelyn Barragan appeared on behalf of the Department of Taxation. Helen Bae, Nye County Controller, appeared via Zoom. Dan McArthur, Nye County Auditor, appeared via telephone.

Helen Bae stated Nye County will be on time for the FY24 audit.

Dan McArthur stated they are having weekly audit meetings and he is optimistic that Nye County can meet that deadline on time.

Chair Leavitt requested Nye County to provide a letter to the Department of Taxation before the next meeting in October 2024 regarding the status of its audit. If the audit is not available, Nye County must appear in person at the October 2024 meeting.

5. BRIEFING BETWEEN THE COMMITTEE ON LOCAL GOVERNMENT FINANCE AND LOCAL GOVERNMENT FINANCE STAFF.

(a) For Possible Action: Election of Vice-Chair

Chair Leavitt nominated Member Marty Johnson for Vice Chair. Member McIntosh motioned to re-elect Marty Johnson as Vice Chair. Member Ciesynski seconded. Motion passed unanimously.

(b) REDBOOK FY 2024/2025

Kelly Langley appeared on behalf of the Department of Taxation. She gave an overview of the Redbook to the Chair and Committee. She also discussed how the budgets went this year.

(c) Audit Summaries 2014 through 2023

Kellie Grahmann appeared on behalf of the Department of Taxation to present the audit summaries.

(d) Update on Regulation Workshop

Ms. Langley stated the regulation adoption hearing is scheduled for September 18, 2024 at 9:00 a.m. via Zoom.

6. FOR POSSIBLE ACTION: REVIEW AND APPROVAL OF MINUTES:

(a) CLGF Meeting – April 3, 2024

Member Ciesynski motioned to approve the minutes from the CLGF meeting on April 3, 2024. Member Johnson seconded the motion. Member Share abstained. The motion passed.

7. FOR POSSIBLE ACTION: SCHEDULE DATE AND REVIEW AGENDA TOPICS FOR THE NEXT MEETING.

An adoption hearing is scheduled for September 18, 2024.

8. PUBLIC COMMENT. (See Note 2).

Cliff Dobler, Judith Miller, Aaron Katz, and Frank Wright reiterated their public comments that were made at the beginning of the meeting regarding IVGID mismanagement.

9. FOR POSSIBLE ACTION: ADJOURNMENT.

Meeting adjourned at 11:39 a.m.